

**GREENWOOD TOWNSHIP  
SPECIAL MEETING  
February 19, 2020**

**CALL TO ORDER**

The meeting was called to order by Supervisor Fred Lindsey at 1:00 p.m. in the Greenwood Township Hall.

**ROLL CALL**

Present: Fred Lindsey, Suzy Scott, Carol Havrilla, Brandi Curio, and John Miller.

**PUBLIC COMMENT**

None.

**AGENDA APPROVAL**

Motion was made by Miller, seconded by Curio, to approve the agenda with amendment of adding Mike Gombos, Risk Management Program.

Ayes: All

Nays: None

Motion carried

**OLD BUSINESS**

None.

**NEW BUSINESS**

**A.** Mike Gombos from Michigan Township Participating Plan, Risk Control Manager, explained the risk assessment process that identifies exposures that the township or fire department may have. ParPlan provides industry standards for policies, procedures, and operations that the township and fire department review and adopt.

**B.** Bryan Graham, township attorney, supports Michigan Par Plan. He clarified that the fire department is not an independent agency but is a department of the township. The policies and procedures of the fire department are set by the township with recommendation from the fire department administration.

**C.** Motion made by Scott, seconded by Curio, to immediately approve that all hiring, firing, promotion, demotions and any and all personnel decisions are to be made by the township board.

Ayes: All

Nays: None

Motion carried

**PUBLIC COMMENT**

Diane Bissonette inquired if a timeline had been set for the development of a new employee handbook.

**REMARKS FROM BOARD**

None.

**ADJOURNMENT**

Curio makes motion to adjourn, seconded by Miller. Meeting adjourned at 2:40 p.m.

Ayes: All

Nays: None

Motion carried

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Suzanne C. Scott, Clerk

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Fred V. Lindsey, Supervisor

APPROVED 3-3-2020